

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
SOUTHEASTERN MENTAL HEALTH AUTHORITY  
JOB OPPORTUNITY

**Advanced Nurse Practitioner – Brief Care Program**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** 401 W. Thames Street, Bldg. 301, Norwich, CT

**Job Posting No:** SM26014

**Hours:** 1<sup>st</sup> shift, 8:00 a.m. to 3:30 p.m., Monday thru Friday/35 hours per week

**Salary:** \$75,295.00 to \$102,396.00 annually

**Closing Date:** March 3, 2015

**Eligibility Requirement:** State employees who possess the general and special experience and training may apply. State employees currently holding the above title or those who have previously attained permanent status may apply. DMHAS employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**Duties may include but not limited to:** Provides clinical and administrative nursing leadership to the Brief Care Program, a 24/7 sub-acute residential program for 15 individuals with persistent behavioral, substance use and physical health disorders. Shall provide coverage to any of our community teams. Coordinates and oversees requests for admissions to Brief Care Program and MKRRs Respite House. Provides and supervises nursing staff in assessments, recovery plan development and interventions for clients in need of evaluation for services; Provides essential psychobiological interventions including medication, infection control measures, collection of laboratory specimens, management of medical emergencies, monitoring of vital signs, health teaching, and review of diet and nutritional needs. These services are provided to help reduce emergency department care, prevent unnecessary inpatient hospitalizations and step-down clients from inpatient care. Provides and supervises nursing staff in observation and reporting of clients' behavior/progress toward goals; ensuring confidentiality of oral/written instructions for carrying out client care procedures; assisting clients to increase their understanding of recovery and resilience; working collaboratively with individuals, families and providers to promote recovery; Oversees scheduling services for staff in organization; Prescribes psychiatric medications to clients when they are admitted to Brief Care. Supervises and monitors all staff in the following skills: risk management assessment and interventions, outreach and teaching to SMHA and community providers about the services provided by Brief Care. Assists with development of goals and objectives for the Brief Care Program; assists in recruitment, selection and staff training and development; Conducts performance evaluations and quarterly administrative and clinical supervision, policies, standards and procedures; Reviews and monitors client care to determine clinical necessity, high-risk needs of clients served and appropriate documentation for regulatory bodies.

**GENERAL Experience and Training:** A current license as an advanced practice registered nurse issued by the Connecticut Department of Public Health.

**Special Requirements:** Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Nurse applying to a Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**Arnetia Douglas, Human Resources Assistant**

**Southeastern Mental Health Authority**

**401 West Thames Street, Building 301, Norwich, CT 06360**

**Phone: (860) 859-4651 - FAX: (860) 859-4792**

**Email: [MHA-SMHA-RECRUIT@ct.gov](mailto:MHA-SMHA-RECRUIT@ct.gov)**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P-1**